TheIPregistry.org Registration Process

Access theIPregistry.org at *app.theIPregistry.org*

If you're a new user click on the "Not registered yet? Sign up here!" link.

If you're accessing from a recognised IP address the organisation details will be displayed.

theIPregistry.org

Welcome to the IP Registry, your IP is recognised for:

Standard Name	The IP Registry
PSI Org ID	GBRCS0ITC662234
Category Description	Corporate
Size Description	S0
Type Name	ITC
Type Description	IT Company
Country Code	GBR
Country Description	UNITED KINGDOM
Url	theipregistry.org/
External Reference	
ISNI ID	
Is this you?	Yes, continue and register No, let me search for a different organisation

If the correct organisation is identified click "Yes, continue and register".
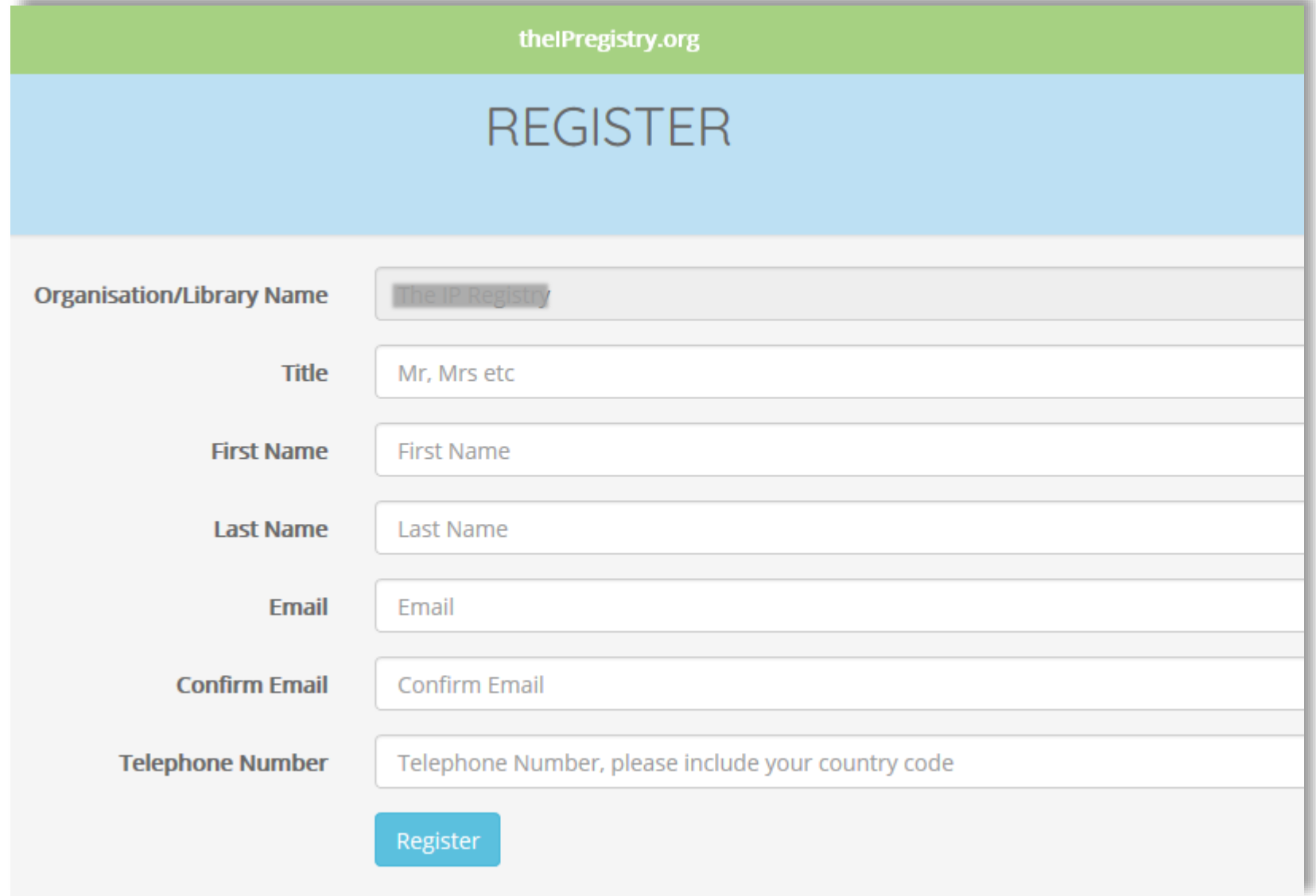
Yes, Continue and register

Complete the registration form and accept the Terms & Conditions.

A verification email will be sent to the email address provided. Click on the link to verify your email address*.

That's it! All done.

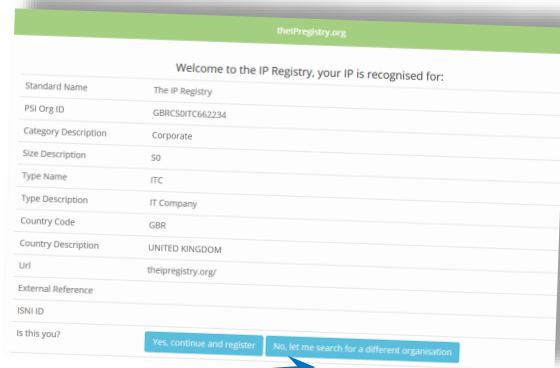*Didn't receive the verification email? See slide 7 for troubleshooting suggestions.

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REGISTER

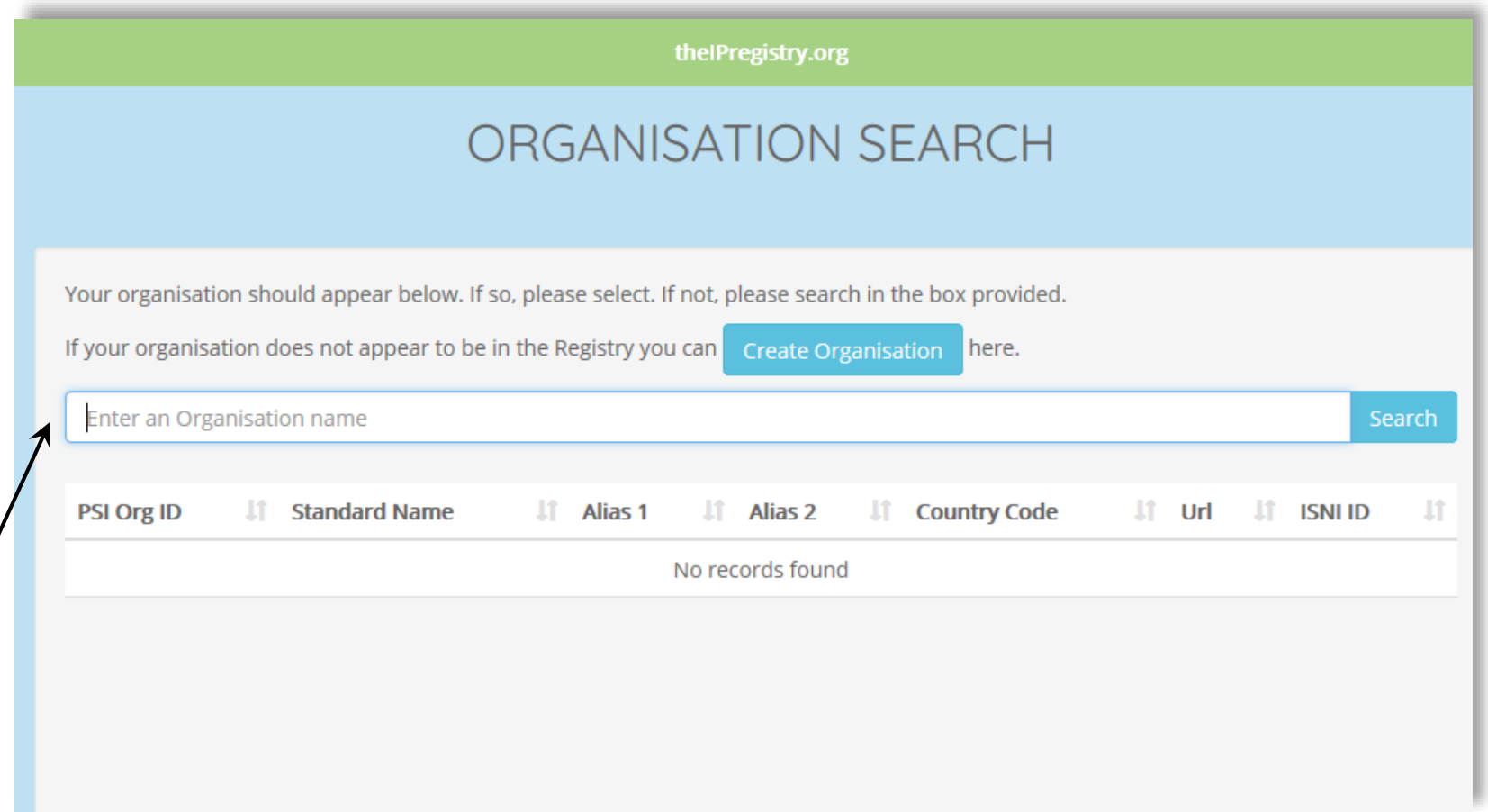|	
Organisation/Library Name	The IP Registry
Title	Mr, Mrs etc
First Name	First Name
Last Name	Last Name
Email	Email
Confirm Email	Confirm Email
Telephone Number	Telephone Number, please include your country code

Register

Or… if the IP address you're accessing from isn't recognised…

Click the "No, let me search for a different organisation" button.

You can search using English standard name, local language or aliases.

Review search results

Select your organisation from the list.

Register as shown on page 3.
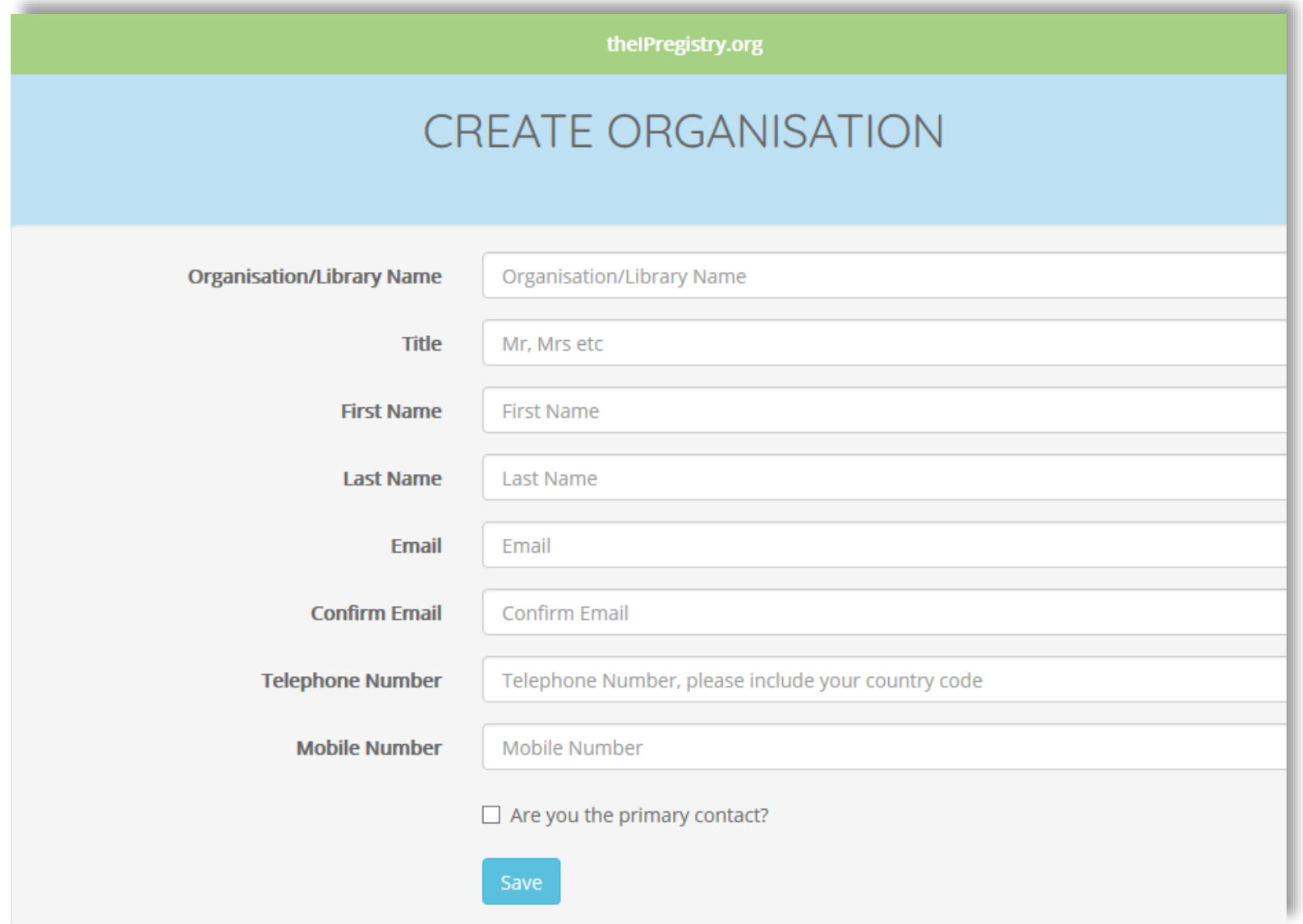
ORGANISATION SEARCH

Your organisation should appear below. If so, please select. If not, please search in the box provided.

If your organisation does not appear to be in the Registry you can [Create Organisation] here.

Harvard

PSI Org ID	Standard Name	Alias 1	Alias 2	Country Code	Url
USAAS0RCE660253	Harvard–Smithsonian Center for Astrophysics	Harvard Smithsonian CfA		USA	www.cfa.harvard.edu
USAAS0COL448245	Harvard T.H. Chan School of Public Health	Harvard School of Public Health		USA	www.hsph.harvard.edu
USAAS0UNI434716	Harvard University			USA	www.harvard.edu
USACS0COR673981	Harvard Pilgrim Health Care	Harvard Pilgrim		USA	www.harvardpilgrim.org/
USAAS0LIB679463	Harvard Library, Harvard University			USA	library.harvard.edu

Or…

If your organisation is not found by searching you can request the organisation be created. Your request will be submitted to theIPregistry admin team and you will be sent an invitation to theIPregistry.org.

Didn't receive your verification email?

Step 1 – check your spam.

Step 2 – whitelist the admin@theIPregistry.org email address – the easiest way to do this is to add the email address to your contacts.

Step 3 – send an email to admin@theIPregistry.org explaining that you didn't receive your verification email and asking them to send an invitation email.